

# **Your Wedding At**

**San Dimas Community Church  
United Church Of Christ  
216 North San Dimas Avenue  
San Dimas, CA 91773  
(909) 599-1103**



## ***Welcome to San Dimas Community Church, United Church Of Christ***

When a couple comes to our church for a wedding service they are signaling their willingness to be in a covenant relationship with God and one another. The Christian tradition celebrates the sacred nature of such an occasion and the recognition that God is part of our human bonding.

Ceremonies at this church are services of worship and considered significant for both the couple and the church. We will partner with each couple to provide a personal, meaningful service that expresses their relationship and respects the purpose and setting of our church building.

### ***Here are the guidelines we provide to help each couple plan their ceremony.***

1. The Sanctuary will accommodate up to 230 people in the pews. An additional 35 folding chairs can be added behind the pews. The sanctuary is NOT air-conditioned but has numerous fans for cooling.
2. We prefer that our minister officiate at your ceremony however arrangements can be made for your own clergy if preferred. Should you decide to have the San Dimas Community Church pastor officiate at **your ceremony you will need to set up an appointment for planning the service.** *The cost of the wedding (see page 4) will remain the same if your own clergy officiates.*
3. **Flash photography is allowed in the church up until the point that the Bride reaches the front of the church. At that point all pictures must be taken from the back of the church with no flash. High speed film and the natural lighting of the church will be sufficient to capture pictures.**
4. A pianist/organist is provided and plays traditional wedding music. This includes 20 minute of interlude music prior to the ceremony, the processional, music during the Unity Candle and the recessional. If you would like other than traditional music played at your wedding it must be coordinated with the pianist/organist at least one month prior to your wedding date. A soloist can be provided at an extra charge or you can arrange for your own soloist. The sanctuary has a sound system that can accommodate CD accompaniment for the soloist. The pianist/organist is present the day of the wedding ONLY. They will arrive 1 hour prior to the service to work with your soloist. If your soloist needs more rehearsal time it must be arranged with the pianist/organist and there will be an

- additional charge. *The cost of the wedding (see page 4) will remain the same if you choose not to use the pianist/organist.*
5. Whatever your taste in decorating - the very simple to the very ornate - the Sanctuary will look beautiful. We provide 2 candelabras with 14 candles in each. A kneeling bench is available upon request. The holders for the Unity Candle are provided, however *you must provide the candles*. Pew bows or decorations must be fastened to a hook over the pew arm. No tape, nails, tacks, staples or other damaging materials are allowed. Candles used in the aisle must be anchored, sturdy and have a hurricane cover. If they are determined to be unsafe by the Wedding Coordinator they will not be allowed. Linen aisle runners must be placed and secured by your florist. Sanctuary furnishings are not to be moved.
  6. No rice, birdseed or confetti may be thrown inside or outside of the church. Bubbles are permitted.
  7. While all children are different, it has been our experience that children three (3) years old and under cannot appropriately participate in a Wedding Ceremony. Please discuss with the Wedding Coordinator if this is in your plans.
  8. We prefer that you do not use an outside coordinator or consultant. If you feel it is necessary to have one, that person must work cooperatively with the San Dimas Community Church (SDCC) Coordinator. *The Wedding Rehearsal and the Wedding Ceremony will be conducted by the SDCC Wedding coordinator ONLY.*
  9. The rehearsal will be held the Thursday night prior to the Wedding Ceremony. The rehearsal will begin promptly at your scheduled time and will last up to one hour. It is the couple's responsibility to make sure that all members of their party are on time for the rehearsal. Please ensure that all the details of the Wedding Ceremony have been worked out with the Pastor and Wedding Coordinator prior to the rehearsal. Only last minute changes should be dealt with at the rehearsal. ***The wedding license must be given to the Pastor no later than the end of the rehearsal.***
  10. The building will be opened 90 minutes prior to the ceremony so that you may dress and have pre-ceremony pictures taken. The church will remain open for up to 45 minutes for post-ceremony pictures.
  11. Because many activities take place on our church campus, it is absolutely essential that the service begin on time. Please plan accordingly.

12. SDCC prefers not to dictate a dress code for your wedding. Using good taste and honoring the sanctity of this worship service is requested. We request that men do not wear hats during the service.
13. All personal items must be removed from Bride's Room and Groom's room at the end of the ceremony.
14. It is understood that the couple and their wedding party will conduct themselves in keeping with the sacred nature of the ceremony. It is expected that all members of the party will refrain from:
  - a. Smoking in church buildings
  - b. Drinking alcoholic beverages (other than a champagne toast) on church property

***Wedding Fees for  
San Dimas Community Church  
United Church Of Christ***

Total Cost for your Wedding Ceremony at San Dimas Community Church is:

\$1000.00

This includes:

- ❖ Use of Sanctuary, Brides Room and Grooms Room for the rehearsal and Ceremony
- ❖ **The Pastor at San Dimas Community Church**
- ❖ A Wedding Coordinator that works with you from the day you book your wedding.
- ❖ 14 candle candelabra
- ❖ Kneeling Stand
- ❖ A new Sound System
- ❖ Pianist/Organist
- ❖ Clean up

Other service available:

Vocal Soloist (2 songs)	\$200.00
Special rehearsal with Soloist (30 minutes)	\$ 75.00

San Dimas Community Church has a *Reception Hall*

Our reception hall is available at a cost of \$500.00 for up to four (4) hours. Ask the Wedding Coordinator for details.

***All fees are due One (1) month prior to your Wedding Ceremony. Please contact the Wedding Coordinator if you cannot meet this deadline. If there is no payment and no contact with the Wedding Coordinator – your wedding ceremony is subject to cancellation with no refund.***

***How to Book Your Wedding at  
San Dimas Community Church  
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1. Contact the church at 909-599-1103 to discuss the availability of dates.
2. Meet with Wedding Coordinator to fill out paper work and hold your date with a \$300.00 non-refundable deposit.
3. The wedding coordinator will briefly review your wedding plans at your first meeting and will be available to you, via phone, through your wedding day.

***We hope that your wedding will be one of the most meaningful and memorable events of your life. Please feel free to contact us with any questions.***

***Peace and Blessings,***

***San Dimas Community Church,  
United Church Of Christ***